

Appendix 1

Key stages in the production of the Upper Cambourne Design Guidance

Date	Actions
16 December 2010	Outline planning permission granted by Planning Committee with a condition requiring submission of a Design Briefing Document ('Guidance').
January 2011	Start of discussions with applicants on production and procedures for Design Guidance.
15 March 2011	'PlaceCheck' – Design Review Exercise for Upper Cambourne. A half-day workshop with stakeholders, urban designers and council officers to help progress the Design Guidance. Summary of the findings from PlaceCheck exercise collated to help inform the development of Design.
March – April 2011	Internal workshops with Council officers to discuss the contents and approach to Design Guidance.
15 April 2011	Initial drafts of Design Guidance submitted to SCDC for consideration (version draft 1) - Comments from council officers presented to developers.
24 May 2011	Draft version 2 of the Design Guidance submitted for review. Comments from council officers presented to developers.
27 June 2011	Draft version 3 of the Design Guidance submitted for review. Comments from council officers presented to developers.
8 July 2011	Stakeholder Surgery Session Day. Officers from local authorities, stakeholders and developers and consultants meet to discuss topics within Design Guidance.
July 2011	Stakeholder Surgery Event Record issued, providing feedback and review of the Design Guidance.
24 July 2011	Revised draft version 4 of the Design Guidance submitted for review. Comments from council officers presented to developers.
1 August 2011	Formal submission of Design Code (version 5) by developers.